



APPLICATION INSTRUCTIONS

Thank you for your interest in applying for a position with The Pack Shack. We're excited to get to know you and learn more about your story ... specifically why you'd like to get involved in Humanity vs Hunger and what skills you bring to the fight.

WHAT'S THE PROCESS FOR SUBMITTING AN APPLICATION?

The following pages contain our Application for Employment. Please complete all sections of the application and be sure to sign the application. We would also strongly encourage you to submit a cover letter and resume along with your application. Why? Because strong written communication and presentation skills are important to us and an essential part of everything we do.

Please submit the Application for Employment, cover letter, and resume via email to work@thepackshack.org. Please put your name and the word APPLICATION in the subject line, which should read like this: [YOUR NAME] APPLICATION.

We strongly encourage you to go through our website and social media channels in advance of any potential future interview. Get to know us, both as a company and as people. Be prepared to demonstrate that you've checked us out. Demonstrate a sincere interest in The Pack Shack and hunger awareness. Be prepared to share with us what you know about hunger in your community.

Now, a little about us. The Pack Shack was founded in Arkansas in 2013, and our first Feed the Funnel party was in March 2014. In 2014, we packed 1.1 million meals; in 2015, we packed 4.7 million meals. We're on pace for a tremendous year in 2016.

WHAT'S OUR MISSION?

Our mission is supplying provisions and opportunities for our neighbors in need. Here's what we mean by these terms:

- **Provisions:** food, hygiene, and personal items.
- **Opportunities:** Ways to combat root causes of poverty.
- **Neighbors:** There's a rather famous story about the Good Samaritan. At the end of the story, the teachers asks this question, "Now which one was a neighbor to the man in need?" The reply, "The one who had mercy on him." The teacher instructed, "Go and do likewise." We like this definition of neighbor. That's why we tag #beneighborly in our Twitter posts!



WHAT DO WE DO?

The Pack Shack brings people together for crazy fun Feed the Funnel parties to pack thousands of healthy, delicious meals that are given to hunger relief groups in the communities in which the parties take place.

Learn more about our Feed the Funnel parties by checking out the website and our social media channels. Read and watch what others are saying about The Pack Shack. Get a feel for our vibe. And perhaps be ready with some music recommendations for our stellar playlist!

Thank you for considering The Pack Shack. We look forward to receiving your Application for Employment, cover letter, and resume.

Be neighborly,

Bret Raymond
Chief Executive Officer



APPLICATION FOR EMPLOYMENT

We are an equal opportunity employer and do not unlawfully discriminate in employment. No question on this application is used for the purpose of limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Equal access to employment, services, and programs is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of the organization.

Applicant Name: _____ Date: _____

Position(s) applied for
or type of work desired: _____ Salary Desired: _____

Address: _____

Telephone # _____ Cell Phone # _____

Email Address _____

Type of work desired (circle one) Full-Time Part-Time Temporary

Date you will be available
to start work: _____

Are you able to meet the attendance requirements? Yes No

Do you have any objections to working overtime if necessary? Yes No

Can you travel if required by this position? Yes No

Have you previously been employed by this organization? Yes No

Can you submit proof of legal employment authorization and
identity? Yes No

If you are under 18, can you furnish a work permit if it is
required? Yes No

Employment History

Please provide all employment information for your past 3 employers starting with the most recent:

Are you employed now? _____ May we contact your present employer? _____

Employer: _____ Position Held: _____

Address: _____ Telephone #: _____

Immediate supervisor and
title: _____

Dates employed: from: _____ to: _____ Salary: _____

Job Summary: _____

Reason for
Leaving: _____



Employer: _____ Position Held: _____
Address: _____ Telephone #: _____
Immediate supervisor and
title: _____
Dates employed: from: _____ to: _____ Salary: _____
Job Summary: _____
Reason for
Leaving: _____

Employer: _____ Position Held: _____
Address: _____ Telephone #: _____
Immediate supervisor and
title: _____
Dates employed: from: _____ to: _____ Salary: _____
Job Summary: _____
Reason for
Leaving: _____

Other Skills and Qualifications

Summarize any job-related training, skills, licenses, certificates, and/or other qualifications:

Educational History

List school name and location, years completed, course of study, and any degrees earned:

High School: _____

College: _____

Technical
Training: _____

Other: _____

References

Name	Telephone number/s	Years Known	Relationship



I hereby authorize the potential employer to contact, obtain, and verify the accuracy of information contained in this application from all previous employers, educational institutions, and references. I also hereby release from liability the potential employer and its representatives for seeking, gathering, and using such information to make decisions and all other persons or organizations for providing such information.

I understand that any misrepresentation or material omission made by me on this application will be sufficient cause for cancellation of this application or immediate termination of employment if I am employed, whenever it may be discovered.

If I am employed, I acknowledge that there is no specified length of employment and that this application does not constitute an agreement or contract for employment. Accordingly, either I or the employer can terminate the relationship at will, with or without cause, at any time.

I understand that it is the policy of this organization not to refuse to hire or otherwise discriminate against a qualified individual with a disability because of that person's need for a reasonable accommodation as required by the ADA.

I also understand that if I am employed, I will be required to provide satisfactory proof of identity and legal work authorization within three days of being hired. Failure to submit such proof within the required time shall result in immediate termination of employment.

I represent and warrant that I have read and fully understand the foregoing, and that I seek employment under these conditions.

Signature _____ Date _____